



Indiana Department of Education

SUPPORTING STUDENT SUCCESS

MEMORANDUM

TO: Superintendents and Charter School Administrators

FROM: Dré Knox, Summer School Program Contact Person

DATE: August 3, 2010

SUBJECT: 2010 Summer School Final Report Form

On January 15, 2010 a summer school packet was sent to your district. This packet included important forms to be submitted to the Indiana Department of Education (IDOE) including mandatory due dates for each form found within. Please note that summer school final reports are due no later than September 17, 2010.

IDOE requires both a hard copy and an online report to be submitted by the referenced due date. Submission of these forms in both formats ensures that the corporation will be eligible for reimbursement of summer school Category I courses. To gain access to the electronic forms, the school corporation number will serve as the login ID and the corporation PIN number will serve as the password.

The final report form can be accessed on the Summer School website:

<http://www.doe.in.gov/ois/summerschool/index.html>

If you have questions or concerns regarding summer school forms or their completion, please contact Dre' Knox at (317) 234-2170 or dknox@doe.in.gov